Job Description –
Theology & Counselling Lecturer

Reports to:	Programme Leader – Theology & Counselling
Line management responsibilities:	None
Key relationships:	Programme Leader – Theology & Counselling, Principal, Academic Dean, Executive Team members, Programme Administrator – Theology & Counselling
Location:	LST, Green Lane, Northwood, HA6 2UW

London School of Theology

London School of Theology (LST) has been providing academic evangelical theological education since 1943. It is committed to serving the Church globally and training Christian disciples who transform wider society through their life and witness. We have a bold vision of **Forming Disciples, Resourcing Churches, Impacting Society**.

Job Summary

LST is seeking a part-time Theology and Counselling faculty member to lecture, tutor, supervise and undertake professional and clinical oversight of level 4, 5 and 6 students, including setting and marking assessments, and group-work facilitation.

Key Tasks

The following key tasks are indicative of the role. The list is not exhaustive and, in consultation with the post holder, tasks may be amended, added or subtracted in response to changing requirements or in line with the skills and experience of the post holder:

- Lecture, tutor, supervise and offer basic pastoral care for level 4, 5 and 6 students, including setting and marking assessments, and group-work facilitation.
- Professional and clinical oversight of students in line with British Association for Counselling & Psychotherapy (BACP) accredited course standards.

Lecturing

- Lecturing includes both day-time lectures, termly weekend residentials and occasional evening classes and conferences.

Tutoring and supervising

- Conduct of tutorials, seminars, clinical practice groups and process groups.
- Supervise level 6 projects.
- Basic pastoral care of students.

Assessments and marking

- Setting assessments, and involvement in examination invigilation.
- Marking and second marking of assignments within the agreed timescale.
- Supervision and marking of level 6 projects.
- Attendance at Assessment Boards.

Career Development

- Further study and personal development, including conferences, continuing education and training.

General

- Weekly attendance at Chapel.
- Weekly attendance at the Theology and Counselling Team meeting.
- Attendance at various groups and discussions when necessary and appropriate.
- Preliminary and formal interviews of applications of prospective students.
- Attendance at and active participation in the Academic Board, Programme Boards of Study, and other School committees and meetings as required.
- Attendance at School and faculty events:
    - Graduation Day
    - Away Days
    - Open Days during the week or on Saturday
    - Faculty Development Days
    - Faculty-wide meetings.
- Any other reasonable duties as required by the Programme Leader - Theology and Counselling or Academic Dean.

Requirements

- The post holder must be a qualified and practicing psychotherapist and be accredited with the BACP or equivalent professional body.
- It is essential that the post holder is theologically well informed and is able to teach to an advanced level, covering a range of subjects and modalities relevant to an integrated theology and counselling training programme.
- Lecturing experience at Higher Education level is desirable.
- Experience of the preparation of online lecture material and participation in online teaching.
- Maintain good communication with administration and parallel lecturers on other BA programmes.

Person Specification

Qualifications	Essential (E) Desirable (D)	Demonstrated at Application (A) Interview (I)
A qualified and practising psychotherapist accredited with the BACP or equivalent professional body	E	A
An ability to teach to an advanced level, covering a range of subjects and modalities relevant to the integration of theology and counselling training	E	A and I
Qualification in lecturing at Higher Education level, or other educational qualification	D	A
MA or MSc in Counselling (Psychodynamics or equivalent)	D	A and I
Skills, experience and knowledge		
Knowledge of a variety of theories and practices in relation to counselling and psychotherapy	E	A and I
Proven track record and demonstrable ongoing professional development	E	A
Regular involvement in a local church	E	A and I
Thorough working knowledge of Microsoft Office, particularly Outlook, Word, Excel and PowerPoint		
Lecturing experience at Higher Education level	D	A
Personal attributes		
A person whose life and character reflect the character of Jesus Christ	E	A and I
Able to respond well to direction and correction	E	A and I
Highly collegial	E	A and I
Ability to work as part of a team	E	A and I
Enthusiastic, proactive and takes initiative	E	A and I

Calm, efficient and polite manner; able to work under pressure without losing these qualities	E	A and I
Excellent oral and written communication skills	E	A and I
Willingness to learn new skills	E	A and I
Ability to work in a changing and flexible organisation	E	A and I
Cheerful and willing attitude	E	I

Terms of Employment:

Salary: £42,155 per annum (1.0 FTE) and pro-rata accordingly.
Hours: 14 hours per week (0.4 FTE). The usual working day is 9.00 am to 5.00 pm although some evening and weekend working may be required.
Holidays: 27 days per annum plus public holidays for 1.0 FTE role and pro-rata accordingly.
LST is closed between Christmas and the New Year and this is given as additional leave.
Pension: Eligible to join the School's pension scheme (5% employer's contribution).
Notice: During the twelve month probationary period one week's notice may be given in writing on either side. After this period three months' notice on either side is required
Probation: Twelve months

Additional benefits include life assurance, sick pay after qualifying period, free on site parking and discounted meals.

Date of appointment:

It is intended that the postholder shall take up the post on 1st September 2026.

Occupational requirement: There is an occupational requirement for the post holder to be a practising Christian in accordance with the Equality Act 2010: Part 1, Schedule 9. It is a condition of employment that the postholder sign annually LST's Doctrinal Basis and maintain the key values outlined in its Ethos Statement:

https://lst.ac.uk/doctrinal-basis/
https://lst.ac.uk/wp-content/uploads/2020/07/LST-Ethos-Statement.pdf

All successful candidates must have the right to work in the UK.

Application Process and Closing Date:

Applicants should send the following to the HR Manager as pdf documents attached to an email:

a) A covering letter of application, addressing aspects of the Person Specification
b) A curriculum vitae
c) A 1,000 word statement as to how the candidate interprets LST's Doctrinal Basis (link as above)
d) A list of the names of three referees, at least one being academic and one being from the applicant's minister or priest

Email: recruitment@lst.ac.uk
Tel: 01923 456000

Closing date for receipt of applications: Noon, 2nd March 2026

Interview date: 14th April 2026

Shortlisted candidates will need to allow one full day for interviews and meetings, to make a presentation on a specified topic, to attend a Chapel service, and to share in lunch with members of the School community.