

London School of Theology

LST Sabbaticals and Visiting Scholars Policy

Group responsible:	Executive Team
Executive Member/ Governor responsible:	Academic Dean
Individual responsible:	Academic Dean
Date last approved:	November 2023
To be reviewed in consultation with the Organisational Group:	Every 36 months
Date of next review:	November 2026

1. Rationale

- 1.1. LST has a peaceful campus in London with an excellent library and fully catered accommodation, which makes it attractive place for those looking for a base for a sabbatical or period of research.
- 1.2. With capacity in student accommodation, Sabbatical Visitors may fill rooms that would otherwise be unoccupied, providing income to the School.
- 1.3. Sabbatical Visitors have the potential to contribute positively to our academic and community life.

2. Policy

- 2.1. Applications from Sabbatical Visitors are invited for periods of one month to one year.
- 2.2. Sabbatical Visitors will normally be on sabbatical leave from another institution or ministry, or undertaking an intensive period of research or writing (e.g., for a research degree or book project).
- 2.3. While resident at LST Sabbatical Visitors should not be in active employment, though very part-time teaching (for example as a VL) may be acceptable.
- 2.4. Sabbatical Visitors will be asked to provide a brief proposal and references (one academic, one pastoral) to the Academic Dean, using a Cognito Application Form for the purpose. They will then be interviewed by the Academic Dean or another senior member of faculty, in person or through video conferencing.
- 2.5. Sabbatical Visitors may book accommodation and meals at LST for some or all of their research leave/sabbatical.
 - 2.5.1. They should be made aware of term-times, the Christmas closure, and other weeks when the kitchen is closed, requiring them to source their own meals.
 - 2.5.2. Only single, fully catered accommodation is available.
- 2.6. Sabbatical Visitors may attend Chapel, other prayer and worship events, social events, research seminars, and LST conferences (paying the student rate where ticketed).
- 2.7. Library access is provided for free for resident Sabbatical Visitors. Non-resident Sabbatical Visitors will pay normal Library visitor fees.
 - 2.7.1. Library borrowing of up to 12 books at a time may be arranged with a returnable deposit of £500.
 - 2.7.2. Access to the digital library is possible on-campus only with an additional fee of £20 per week, or £50 per month.
- 2.8. Sabbatical Visitors may audit campus classes, with the permission of the Academic Dean and lecturer.

2.9. Sabbatical Visitors are required to agree to the LST Safeguarding Policy and Community Code. They are also expected to respect the School's Doctrinal Basis, but as non-members of the School and of faculty, they will not be required to sign it.

2.10. Accommodation and meal fees are set out on the website **here** [LINK TO FOLLOW]

APPLICATION FORM:

<https://www.cognitoforms.com/LondonSchoolOfTheology6/SabbaticalVisitorsApplication>