



## U.S. Partner College Research Fees 2024/2025

		MTh		M Phil		PhD	
		Full Time £	Part Time £	Full Time £	Part Time £	Full Time £	Part Time £
Research Fees	<b>Standard Rate</b> <i>Payable in each year of study</i>	6,050	3,100	6,050	4,060	6,050	4,060
	OR						
	<b>Subsidized Rate</b> <i>Payable in each year of study for citizens of low income countries*</i>	4,900	2,500	4,900	3,290	4,900	3,290
	OR						
	<b>Continuation Fee</b> <i>final year only after minimum programme fees are paid</i>	550		550		550	
	<b>Resubmission Fee (if required)</b> <i>Resubmission within 6 months</i> <i>Resubmission within 12 months</i>	250 500		250 500		250 500	
Middlesex University Fees	<b>Registration Fee</b> <i>Payable in year one only</i>	1,140*		1,140*		1,140*	
	<b>Administration Fee</b> <i>Payable in each year of study</i>	305*		305*		305*	
	<b>Examination Fee</b> <b>Re-Examination Fee (if required)</b> <i>Payable in the final year of study</i>	515* 515		515* 515		515* 515	

**NB** \* See notes overleaf

**Minimum Payment of Research Fee**

MTh - 1 year Full Time or 2 years Part Time  
 MPhil - 2 years Full Time or 3 years Part Time  
 PhD - 3 years Full Time or 4.5 years Part Time

**Fees are per annum unless otherwise stated**

**The School reserves the right to increase the fees at any time**

## Notes on Fees and charges

### 1. Programme Fee

- a. Students registering in October will be invoiced for the full year fees annually. Students registering in February will be invoiced in February on a pro-rata basis in the first academic year. Students will then be invoiced for the next full year in October and annually thereafter.
- b. Students who commence study on a given rate, standard or subsidized (see below), will be charged at that rate for the duration of their programme.
- c. All fees are subject to annual increases.

### 2. Subsidized Programme Fee Rate

- a. A reduced programme fee rate applies to students of the UK, other EU countries and to students carrying a passport of countries with a middle-lower Gross National Income (GNI) according to the World Bank.
- b. For students commencing in 2024-2025 the subsidized programme fee applies to countries with a GNI of less than **\$4,255 in July 2022**. On request the School accounts department ([accounts@lst.ac.uk](mailto:accounts@lst.ac.uk)) can provide a list of these countries.
- c. Students from countries for which the standard rate is applicable, who then become UK citizens during their course will be charged at the subsidized rate from the start of the next academic year after becoming UK citizens. For the purposes of deciding subsidised rates the marker used by the school to determine citizenship status is the country issuing the passport held by the student.

### 3. Suspension of Registration

- a. Students do not pay fees for the duration of a suspension of registration.
- b. Any prepaid fees will be carried forward for the period of resumption of registration.
- c. An administration fee of £100 is charged for applying for a suspension of registration.
- d. Students with unauthorised outstanding fees for more than 30 days will have their registration and supervision suspended until the debt and administration fee of £100 are cleared.
- e. A student's period of registration in a programme is extended by the same length as the period of suspension of registration.
- f. Applications for exceptions to these regulations, including documented extenuating circumstances, will be considered by the Executive Team, taking advice from the Director of Research.

### 4. Research Continuation Policy and Fees

Full fees are payable for the standard registration period for the programme for which the students are registered. After this time, continuation fees apply to students needing very limited or no supervision during the period of writing up their thesis.

- a. For full-time students continuation can be taken in six-months blocks and students are entitled to up to two blocks over their period of registration.
- b. For part-time students continuation can be taken in six-months blocks and students are entitled to up to three blocks over their period of registration.
- c. Full-time students may not switch to part time in order to increase their continuation period.
- d. Students are charged a flat rate continuation fee of £275 for each six-months block or any part thereof.
- e. After the continuation period fees revert to the full rate.
- f. Applications for exceptions to these regulations, including documented extenuating circumstances, will be considered by the Executive Team, taking advice from the Director of Research.

### 5. Writing up period

- a. Full- and part-time MTh students, and MPhil/PhD students admitted before 1 September 2018, are entitled to a three-months writing up period for which students will not be charged or receive any supervision.
- b. The writing up period is additional to any continuation periods taken.
- c. Full- and part-time MPhil/PhD students admitted after 1 September 2018 will not be entitled to a three-months writing up period.
- d. Students requiring additional time will need to apply for a continuation period.

## 6. Middlesex University Fees

- a. **Registration Fee.** On registration, Middlesex University charge a one-off fee that is included in the student's first fees invoice.
- b. **Annual Administration Fee** is included in the annual invoice.
- c. **Examination Fee.** On their application for submission, students are charged the university fee to cover the cost of examination.

## 7. Tuition Fee Deposit

£1,125

- a. This fee secures a place at the School.
- b. This fee is deducted from programme fees.
- c. This fee is non-refundable for students who withdraw after 1st September 2023.

## Terms of Payment

### 1. Fee Payment

- a. Payment of fees is required annually in advance and invoices are payable in full within 30 days of the date of issue.
- b. For alternative payment arrangements contact the School's Credit Controller [creditcontrol@lst.ac.uk](mailto:creditcontrol@lst.ac.uk) or telephone 01923 456127.

### 2. Withdrawal

- a. Students who withdraw more than two weeks after formal registration remain responsible for their fees for the remainder of that billing period.
- b. Registration Fees and Administration Fees are not refundable.
- c. Residential students who move out are responsible for the residential fees for the remainder of the academic year or until the School finds someone to take over their room.

### 3. Non-Payment of Fees

Fees are payable in accordance with the School's terms of payment. Failure to meet these terms or non-payment of fees, will mean that defaulting students can expect to have their academic supervision and use of the School's facilities withdrawn until outstanding fees are paid. Continued failure to pay fees in due time can result in the student's de-registration from Middlesex University and possible legal action to recover outstanding fees.

### 4. Scholarship and Bursaries.

- a. Through the generosity of supporters of the School there are a number of scholarships and bursaries available to help students in need.
- b. For financial assistance apply to the Scholarships and Bursaries Committee [studentfunding@lst.ac.uk](mailto:studentfunding@lst.ac.uk).