

## Job Description

### BATh Programme Leader and Lecturer/Senior Lecturer in (Systematic) Theology

Reports To:	Academic Dean
Line Management Responsibilities:	Yes, in association with the Academic Dean
Key Relationships:	Executive Team, Theology Faculty, Programme Administrator, Programme Leaders, Students
Location:	LST, Green Lane, Northwood, Middlesex HA6 2UW

#### London School of Theology

London School of Theology (LST) is a leading Evangelical interdenominational theological college in the UK and we attract students from around the world. The BA in Theology (BATh) is LST's flagship programme and has about 125 students enrolled on campus, online and blended. The BATh programme also underpins the BA in Theology and Counseling and BA in Theology, Music and Worship programmes. We are looking for a person who is a committed Evangelical Christian scholar, teacher and administrator, who can effectively lead the BATh programme, work well with contracted faculty and visiting lecturers, and creatively contribute to the life of the School.

#### Job Summary

The BATh Programme Leader and Lecturer/Senior Lecturer in (Systematic) Theology is responsible for the effective delivery of the BATh programme in compliance with LST's Validation Agreement with Middlesex University and LST's policies, processes and practices, and for contributing to the area of (Systematic) Theology. This 1.0 FTE position will consist of 0.5 programme lead and 0.5 lecturing, supervision and research.

#### Key Tasks

The following key tasks are indicative of the role, rather than exhaustive, and tasks may be amended in response to changing requirements or in line with the skills and experience of the post-holder:

#### Programme Leadership and Management

- The development, maintenance and delivery of the BATh programme in the wider educational context of the School
- Working to improve continuation, retention, progression and completion of all students in the programme
- Leading the contracted and visiting lecturers in the effective delivery of the programme and care for their wellbeing
- Overseeing the assignment of teaching, project supervision and marking for the programme
- Leading the process of revalidating the programme (in 2022)
- Chairing the BATh Programme Board

#### Teaching and Supervision

- Teaching agreed modules in (Systematic) Theology
- Supervising L6 projects
- Supervising MTh/MPhil/PhD research students
- First marking of modules taught and second marking of appropriate modules

#### Research

- Publishing peer reviewed research
- Presenting papers at national and international conferences
- Contributing to LST's research culture

## Key Tasks—Other

- Basic pastoral care of students
- Leading a student tutor group
- Involvement in the recruitment of students, including the interviewing of prospective students and active engagement in Open Days
- Attendance and active participation at the Academic Board, and relevant Module and Assessment Boards
- Full participation in weekly Chapel and community prayer groups
- Full participation in School committees and meetings as required
- Attendance at School events such as Graduation Day, Away Days, the Laing Lecture and Research Conference
- Any other reasonable duties as required by the Academic Dean

## Person Specification

	Essential I Desirable (D)	Demonstrated at Application (A) Interview (I)
<b>Qualifications / Technical Abilities</b>		
PhD in theology or related field	E	A
Qualification in teaching at Higher Education level (e.g., FHEA)	D	A
<b>Experience, expertise and skills</b>		
Experience in UK HE administration and/or excellent administrative skills	E	A
Experience in leading or line managing people	E	A
Lecturing experience, including online and blended teaching	E	A
Active research profile and viable research plan	E	A
Successfully supervised doctoral students to completion	D	A
Good working knowledge of Microsoft Office (particularly Outlook, Word, Excel and PowerPoint) and Teams/Zoom	E	A and I
Experience in using the VLE Moodle	D	A
<b>Personal attributes</b>		
Positive outlook and ability to show initiative	E	A and I
Enthusiastic and flexibility to adapt	E	A and I
Strong relationship skills and being a good team player	E	A and I
Ability to encourage others	E	A and I
Calm, gracious, efficient and polite manner, also when working under pressure	E	A and I
Excellent oral and written communication skills	E	A and I
Ability to work in a changing and flexible organisation	E	A and I
Able to respond well to direction and correction	E	A and I

## Terms of Employment:

Salary: £42,867 per annum (1.0 FTE).

Hours: 35 hours per week (1.0 FTE).

Type of contract: Permanent.

Holidays: 27 days per annum plus public holidays. LST is closed between Christmas and the New Year and this is given as additional leave.

Pension: Eligible to join the School's pension scheme after three months' service.

Probation: Twelve months.

Notice: During the twelve month probationary period one week's notice may be given in writing on either side. After this period three months' notice on either side is required.

Start: The job is expected to start on 1 January/February 2022.

**Occupational requirement:** There is an occupational requirement for the post holder to be a practising Christian in accordance with the Equality Act 2010: Part 1, Schedule 9.

It is a condition of employment that the postholder sign annually LST's Doctrinal Basis and maintain the key values outlined in its Ethos Statement.

**LST particularly welcomes applications from BAME candidates for this position as they are currently under-represented within its Faculty.**

**Application Process and Closing Date:**

Applicants should send the following to the **HR Manager, Karen Minashi (recruitment@lst.ac.uk)** as pdf documents attached to an email:

- a) A covering letter of application, addressing aspects of the Person Specification
- b) A curriculum vitae
- c) A 1,000-word statement as to how the candidate interprets LST's Doctrinal Basis ([lst.ac.uk/doctrinal-basis](http://lst.ac.uk/doctrinal-basis))
- d) A list of the names of three referees, at least one being academic and one being from the applicant's minister/priest

**Closing date for receipt of applications:** Noon, Thursday 30 September 2021

**Interview Process:**

**Stage 1**

Interview date: Monday 4 October 2021

Interviews will take place by Zoom

Shortlisted candidates from Stage 1 will be invited to visit LST for Stage 2:

**Stage 2**

Interview date: Tuesday 12 October 2021

Shortlisted candidates will need to allow the whole day for interviews, meetings, a lecture on a specified topic, Chapel attendance and lunch.