

## UNDERGRADUATE ANNUAL FEES 2020/2021

(BA Degree, Diploma & Certificate) On Campus, Online & Blended Delivery

TUITION FEES:	FULL-TIME	PART-TIME		
	ALL PROGRAMMES	THEOLOGY	THEOLOGY & COUNSELLING	THEOLOGY & WORSHIP PROGRAMMES
Programme Fees	£8,000	£5,000	£5,500	£6,000
Amenities Fees <sup>1</sup> (onsite & blended only)	£1,000	£500	£500	£500
<b>TOTAL</b>	<b>£9,000</b>	<b>£5,500</b>	<b>£6,000</b>	<b>£6,500</b>

ACCOMMODATION FEES:	FULL-TIME	PART-TIME
Lunches on campus (Non-resident students studying on campus only)	£620	£310
Residential Single Room in Laing shared bathroom (Full Board-Term time only)	£5,700	
Residential Single Room in Laing ensuite bathroom (Full Board-Term time only)	£6,450	
Residential Single-occupancy double Room in Laing ensuite bathroom with storage, microwave and kettle (Full Board – Term time only)	£7,000	

NB: While social distancing measures are in place, we are unable to offer shared rooms.

**Fees are reviewed annually in accordance with the most recent Office for Students guidelines**

<sup>1</sup> Online students do not pay amenities fees

# UNDERGRADUATE TERMS & CONDITIONS

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## 1. TUITION FEES:

- Programme Fees

Programme Fees cover tuition for the whole academic year and are not refundable if a student withdraws part way through the year. Students who withdraw from their course of study during the year are liable for fees for the entire year.

- Middlesex University Registration Fees

Included in the Programme Fees that students pay to LST are fees the School has to pay to Middlesex University to cover the costs of registration and other academic administration associated with their validation of the LST programmes.

- Amenities Fees

Amenities Fees cover the use of School facilities, use of the library (both on campus and online), and IT and admin support. Online students are not required to pay amenities fees.

## 2. MAINTENANCE FEES:

- Residential Fees

Residential Fees cover all term-time meals and accommodation. They do not cover meals or accommodation during the Christmas, Easter or Summer vacations. There is no refund available if meals are not taken. Residential Fees cover accommodation from dinner the evening before term starts, until breakfast on the day after term ends. Residency during vacations is subject to room availability and separate rates apply. Further information can be obtained from the Facilities and Catering Managers.

Students who wish to move out of School accommodation are responsible for Residence Fees for the remainder of the year or until the School has found a substitute.

- Lunches on campus (Only for non-resident students studying on campus)

We value community at LST and would hope that students studying on campus will chose to have lunch with the other residential students, faculty and staff members on the days they are on site. Students can either pay by cash at the till each day or use a prepaid card, there is also an option to pay for lunches in advance for the entire year.

Non-resident students who have paid for the whole year of lunches in advance, can change this option on a termly basis by emailing the Engagement Team on [engagement@lst.ac.uk](mailto:engagement@lst.ac.uk). The deadline for making such changes is two weeks before the end of the preceding term.

## 3. STUDENT BODY FEES:

A Student Body Levy of £50 is paid by the School for all on campus and blended undergraduate students, whether full-time or part-time, out of the Amenities Fees. The student body is run independently of the School by an elected Student Committee.

#### 4. SPECIFIC PROGRAMME FEES:

- Music Tuition Fees (Theology, Music & Worship & Theology & Worship) are included in the programme fees and cover the instrumental tuition provided as part of the programme.
- Counselling Training Weekends (Theology & Counselling) are included in programme fees.

#### 5. PAYMENT TERMS AND DISCOUNTS:

- Payment Terms

Fees are invoiced and payable annually in advance.

Payment may be made by instalments, following submission of the Payment Plan Form. If a payment plan is agreed and not adhered to, interest will be added to overdue accounts.

Non-payment of fees may result in withdrawal of access to School facilities.

Students who have difficulties in paying fees, or require financial assistance or information, please speak to the School's Credit Controller on 01923 456125 or email [creditcontrol@lst.ac.uk](mailto:creditcontrol@lst.ac.uk) at the earliest opportunity.

Final year students who have not settled all fees in full by 31<sup>st</sup> May will not be permitted to graduate.

- Discounts for Annual Settlement

Any student who wishes to pay their total invoice (fees and accommodation where applicable) for the year by 31<sup>st</sup> October is eligible for a discount of 1% on the total payable. Students wishing to take up this option should email [accounts@lst.ac.uk](mailto:accounts@lst.ac.uk) and request the Annual Settlement Discount by 1<sup>st</sup> October at the latest. This option does not apply to students whose fees are being financed by a student loan, as the Student Loan Company pays the School fees by installments.

- Tuition Discounts for Married Couples

A discount of 25% applies to the Programme Fees of one partner of a married couple when both are studying for a full- time or part-time taught course at LST (the discount applies to Undergraduate and Master/Postgraduate Diploma programmes only and to the lower of the 2 sets of fees). Further information can be obtained from the Accounts Department upon request.

#### 6. DEPOSITS:

- Fee Deposits

All students are required to pay a Fee Deposit to secure their place at the School. For UK and EU students the deposit is £250 and for international students £5,000. This deposit (less Room Facilities Deposit where applicable) will be applied to the first fee invoice. The deposit is non-refundable after 1<sup>st</sup> September. Where 100% of a student's fees are covered by the student loan and they have no other further costs to pay, the deposit will be refunded at the end of the academic year.

- Room Facilities Deposit

For those who wish to be resident on campus, an amount of £150 will be taken from the Fee Deposit and be used as a Room Facilities Deposit. This deposit is refundable, provided that the room key is returned at the end of every term and the room does not require additional cleaning.

If a student withdraws from the accommodation after the 1<sup>st</sup> September 2020, the Room Facilities Deposit will not be refunded.

## 7. INDIVIDUAL MODULE PRICE (This includes Programme Fees and Amenities Fees)

	ASSESSED	UNASSESSED
Per 10 credit module per semester (on campus)	£750	£500
Discounted rate for Spouses / Alumni / Training Supervisors	£375	£250

Subject to:

- Availability (i.e. maximum class sizes)
- Programme leader approval
- A maximum of two 10 credit modules being audited at any one time

Includes use of college facilities including the library.

## 8. FINANCIAL HARDSHIP

If students are not able to meet the agreed payments, they must inform the School's Credit Controller at the earliest opportunity by email to [creditcontrol@lst.ac.uk](mailto:creditcontrol@lst.ac.uk) or phone 01923 456125 and provide an alternative payment plan for approval by the Credit Controller.

- Payments must be made according to the mutually agreed payment plan and new circumstances must be communicated as soon as they arise.
- The School has limited bursary funds to assist existing students with financial difficulties. Bursary applications can be made throughout the year for consideration by the Bursary Committee, which meets once per term.

## 9. STUDENT LOANS

- All of the School's Undergraduate Certificate, Diploma and Degree programmes, whether full time or part time, and whether on campus, online or blended delivery are all "designated" by Student Finance <https://www.gov.uk/student-finance>, and as such eligible students may apply for the student support applicable.
- The School receives the Tuition Fee Loan on behalf of the student. If for any reason, the loan is recovered by the Student Loan Company, the student is responsible for paying the School any shortfall in fees, even if no longer studying at the School.